

Cardington-Lincoln Public Library

Public Meeting Room Policy

It is the policy of the Cardington-Lincoln Public Library Board of Trustees that the primary purpose of the meeting rooms at the Cardington-Lincoln Public Library is to provide facilities for library related activities. Needs of the library for use of the meeting rooms take precedence over use by outside groups.

As a community service, the library makes its meeting rooms available for use by non-profit, civic, cultural, or educational nature when it is not being used for library related activities. Groups may use the meeting room both for private meetings and to present programs for the general public. Programs which are open to the general public must be open to all, consistent with the informational, educational, or cultural purposes of the library and cannot involve any commercial or financial transactions. Groups using the meeting room must not disrupt the normal functions of the library.

The Library Board of Trustees reserves the right to amend the meeting room use policy at any time. For good cause, the Library Director may waive any meeting room regulation and may deny or cancel any application for reservation of meeting room space.

Date approved: 6/14/2007

Resolution no.: 07 - 20